

**STORMWATER SYSTEM**  
**CONSTRUCTION PERMIT APPLICATION**

<b>MARQUETTE TOWNSHIP</b> 1000 Commerce Drive Marquette, MI 49855	<i>(For Office Use Only)</i> Permit No.: _____ Date Issued: _____ Issued To: _____ Admin. Fee (\$500.00 Non-refundable): _____ Review/Inspection Deposit:* _____ Receipt No.: _____ Receipt Date: _____
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Name of Project: _____ Location: _____ Project Parcel ID No.: _____ Description of Project: _____ _____ _____ _____	Owner: _____ Address: _____ _____ Phone: _____ Representative Name: _____ Address: _____ _____ Phone: _____
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Engineer: _____ Address: _____ _____ Phone: _____ Representative Name: _____ Address: _____ _____ Phone: _____	Contractor: _____ Address: _____ _____ Phone: _____ Representative Name: _____ Address: _____ _____ Phone: _____
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**\*Review/Inspection Deposits:**

1. Applicant must provide Marquette Township with construction cost estimates certified by a licensed engineer for all improvements subject to permit. A Review/Inspection Escrow Deposit will be required as set forth in Schedule A of the Marquette Township Stormwater Ordinance and is based on the construction cost as follows:

<u>Construction Cost</u>	<u>Review/Inspection Escrow Deposit</u>
\$0 - \$50,000	\$5,000
\$50,000 - \$250,000	10% of construction cost
Over \$250,000	8% of construction cost

2. In accordance with the Township's adopted Fee Schedule and Policy, Owner is responsible for the cost of all Township reviews and consultant's fees required for issuance of a certificate of completion, including Township attorney, planner and other Township consultants.
3. Storm drainage easements and dedication must be approved by the Township attorney and the MCDC (if within a drainage district) prior to commencement of work and recorded prior to certificate of completion.
4. Owner/Representative should contact the Township at (906) 228-6220 prior to filing an Application for a determination of plans required and whether a preconstruction meeting is necessary. All fees and deposits must be paid prior to the preconstruction meeting.
5. Owner/Representative must complete the Permit Application, submit required fees and deposits, participate in any necessary preconstruction meeting and have plans approved prior to issuance of a permit and beginning of construction.
6. The Administrative Fee and the Review/Inspection Deposit shall be paid at the time the Application is filed. The Owner/Representative shall provide an itemized utility construction cost estimate that must be reviewed and approved by the Township. Adjustments in the approved construction cost may require additions to the deposit.
7. The Township shall deduct from the Review/Inspection Deposit all Township and/or consultant inspection, review and construction administration expenses related to the installation, acceptance and dedication of the utilities, including but not limited to review of shop drawing, construction observation, punch lists, consultant's review, and review of easements.

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8. If more than 75% of the Review/Inspection deposit is used to reimburse inspection and review costs, the Owner/Representative must bring the deposit to its initial level within 14 days after notice from the Township. If the deposit is not brought back to its initial level within the time required, then no further inspections/reviews shall occur, a stop work order may be issued, and no permits or certificates of occupancy shall be issued for any work on the Project until the deposit is brought to its initial level.
9. Any funds remaining in the review/inspection escrow at the end of the project will be held until such time that as-built drawings of the stormwater system have been provided to the Township in digital format. Upon review and approval of the as-built plans, the funds will be released.
10. Project inspections/reviews will be by the Administrator for smaller or less complex systems. The Township reserves the right to use consultant services for the inspections/reviews of more complex systems.
11. Once Project plans are approved by the Township, Owner/Representative must submit additional plans to be forwarded to MDEQ or MCDC, if applicable.
12. No permit will be issued until receipt of any necessary easements, dedications and agreements, approvals from the MDEQ, MCDC, MCRC and Township, payment of fees, completion of any necessary pre-construction meeting, and approval of all required plans and documents.

**NO WORK CAN BE STARTED UNTIL THE PERMIT IS ISSUED**