



**Charter Township of Marquette**  
 1000 Commerce Drive, Marquette, Michigan 49855  
 Phone: 906-228-6220 • Fax: 906-228-7337  
[www.marquettetownship.org](http://www.marquettetownship.org)



## Zoning Compliance Application

**Application for a Zoning Compliance Permit is hereby made for the following purpose(s):**

- to Build     
  to Extend     
  New use in existing building  
 Other (please specify) \_\_\_\_\_

Date of Application: \_\_\_\_\_

### APPLICANT

Name:	
Address:	City, State Zip:
Phone:	Alternate Phone:
Fax:	E-Mail:

### PROPERTY OWNER

Check box only if Property Owner is the same as the Applicant

Name:	
Address:	City, State Zip:
Phone:	Alternate Phone:
Fax:	E-Mail:

*The applicant / owner acknowledges review of the site plan requirements in the zoning ordinance  
 (available at [www.marquettetownship.org](http://www.marquettetownship.org) or at the Township Hall)*

### PROJECT INFORMATION

Location:		
Property / Parcel I.D. Number(s): <small>(found on tax bill)</small> 52-08-      -      -	Zoning District:	
Current Use(s) & Occupancy:		
Project Name (if any):		
Estimated Project Costs:	Lot Size or Number of Acres:	
Square Footage of Existing Building(s):	Total Area of Site Being Disturbed (including lawn):	
Square Footage of Proposed Building(s):	Number of Floors:	Total Height:
Number of Off Street Parking Spaces:	Is this Property Accessed via Private Road:	

**NO WORK – INCLUDING EARTHWORK – MAY COMMENCE UNTIL THIS APPLICATION IS APPROVED**

**ARCHITECT / ENGINEER**

Name:	
Address:	City, State Zip:
Phone:	Alternate Phone:
Fax:	E-Mail:

**SURVEYOR**

Name:	
Address:	City, State Zip:
Phone:	Alternate Phone:
Fax:	E-Mail:

**CONSTRUCTION PROPOSED**

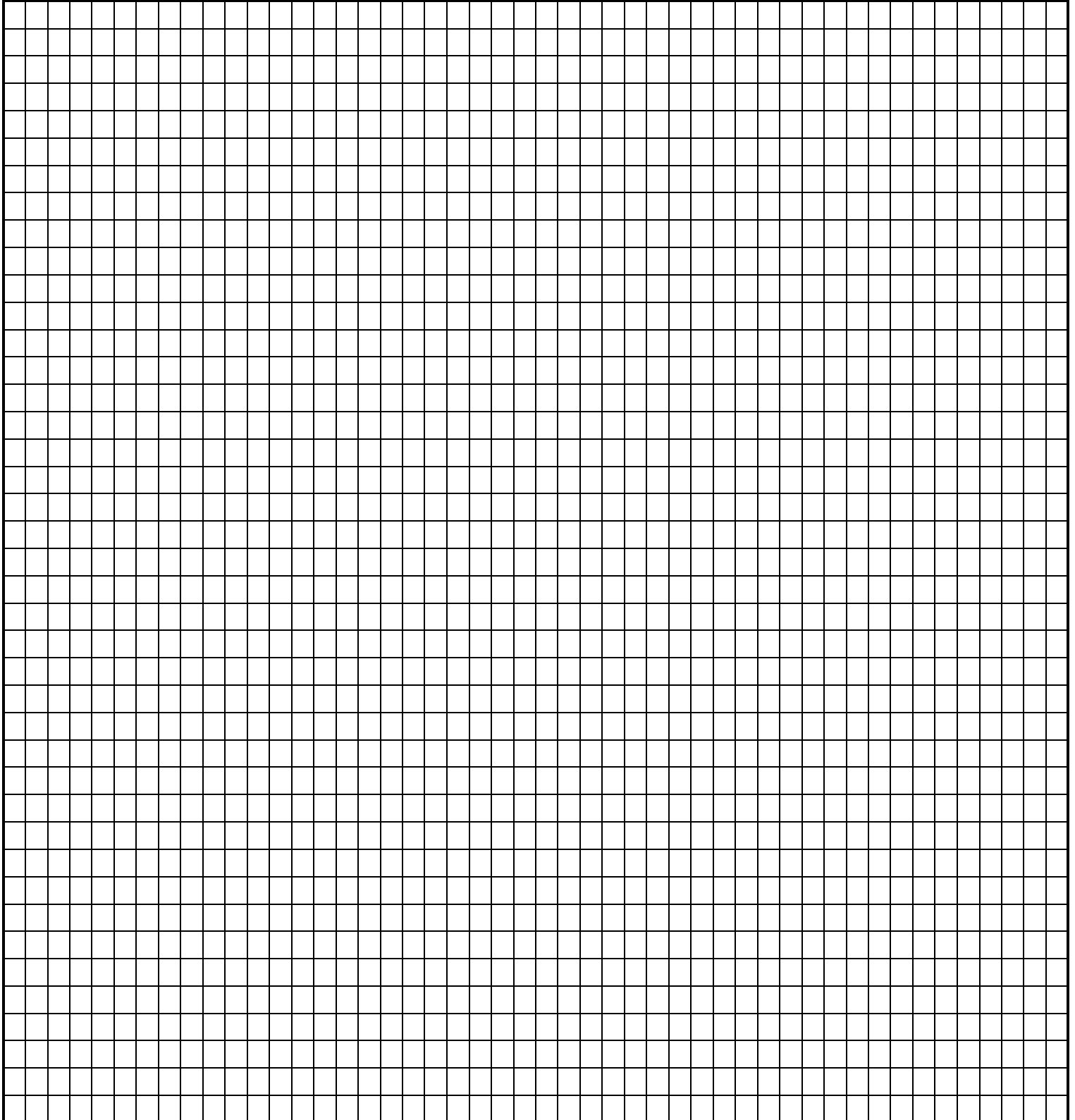
*Check all that apply*

<b>RESIDENTIAL</b>	<b>NON-RESIDENTIAL</b>			
<input type="checkbox"/> One Family – new	<input type="checkbox"/> Warehousing (storage)	<input type="checkbox"/> Food & Beverage Service		
<input type="checkbox"/> Duplex – new	<input type="checkbox"/> Office	<input type="checkbox"/> Institutional		
<input type="checkbox"/> One Family – alteration or addition	<input type="checkbox"/> Retail	<input type="checkbox"/> Outdoor Service / Sales		
<input type="checkbox"/> Duplex – alteration or addition	<input type="checkbox"/> Personal Services	<input type="checkbox"/> Automotive Sales		
<input type="checkbox"/> Multi Family – new	<input type="checkbox"/> Assembly (describe)			
<input type="checkbox"/> Multi Family – alteration or addition	<input type="checkbox"/> Outdoor Storage (describe)			
Number of Units: _____	<input type="checkbox"/> Public Use (describe)			
<input type="checkbox"/> Other, describe: _____	<i>A site or plot plan will be required for all non-residential use – see Article 17 of the Charter Township of Marquette Zoning ordinance.</i>			
<b>ACCESSORY STRUCTURE</b>				
<input type="checkbox"/> Garage	<input type="checkbox"/> Shed			
<input type="checkbox"/> Carport	<input type="checkbox"/> Swimming Pool			
<input type="checkbox"/> Deck	<input type="checkbox"/> Gazebo			
<input type="checkbox"/> Fence	<input type="checkbox"/> Greenhouse			
<input type="checkbox"/> Pool House	<input type="checkbox"/> Other _____			
What utilities (are / will be) available in the accessory structure				
<input type="checkbox"/> Electricity				
<input type="checkbox"/> Water				
<input type="checkbox"/> Sewer				
<input type="checkbox"/> Heat	<input type="checkbox"/> Gas (forced air)	<input type="checkbox"/> Gas (hot water)	<input type="checkbox"/> Electric	<input type="checkbox"/> Wood
<input type="checkbox"/> Other (describe)				
Describe use of proposed structure:				

PROVIDE A SITE PLAN DRAWN TO SCALE; ATTACH A SEPARATE SHEET IF NEEDED

Site plans for all non-residential as well as multi-family residential must be drawn by and sealed by a licensed architect, engineer or surveyor (see Zoning ord. Article 17:06)

- Show and label property lines and dimensions
- Show and label adjoining rights-of-way, curb and pavement location(s) and dimensions
- Show and label all structures and their dimensions
- Show all building set back distances from property lines and between structures
- Show driveway location(s) and dimensions and all parking areas / spaces
- Show and label any other features that affect development (i.e. easements, rocks outcrops, etc.)
- Draw in a North Arrow



**ZONING COMPLIANCE PERMIT APPLICATION INSTURCTIONS**

- No construction in any district shall be begun, enlarged or extended or any work commenced that will change the present use of any structure without a Zoning Compliance Permit issued by the Township
- Every applicant for a Zoning Compliance Permit shall state in writing the intended use of the building and shall furnish a sketch, survey or other drawing in such scale and detail as may be required by the Township, which shall show the lot shape, dimensions and indicate the size, shape and location of the building, all easements, rights-of-way, significant topographical features and proposed and existing driveways and landscaping.
- A Zoning Compliance Permit shall expire 12 months from the date of issuance unless there has been substantial progress for which the Permit was issued.

- I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized to make this application. I further certify that the proposed plans as shown are accurate to the best of my knowledge and if required contain a correct legal description.
- This application does not cover all permits required by Marquette County.
- Additionally, the applicant/owner agrees that issuance of the Zoning Compliance Permit carries with it a condition allowing on-site inspection of the premises, both in review of the site plan and later to confirm compliance with the site plan. Applicant/Owner authorizes these inspections and acknowledges that they are a material condition to any approval provided with the application.
- Owner/Applicant further understands that any variance or violation of the approved plan or other conditions on the Zoning Compliance Permit may result in a STOP WORK NOTICE issued by the Zoning Administrator. Upon service of such notification, Applicant/Owner or their agents agree to immediately cease work on that portion of the property identified as a violation.

Applicant Name (print): \_\_\_\_\_

Applicant Name (sign): \_\_\_\_\_

Date: \_\_\_\_\_

If the applicant is other than the owner, the owner herby grants permission for the applicant to act in his/her behalf

Owner Name (print): \_\_\_\_\_

Owner Name (sign): \_\_\_\_\_

Date: \_\_\_\_\_

*Some development must undergo a formal site plan review – see Article 17 of the Charter Township of Marquette Zoning Ordinance. [www.marquettetownship.org](http://www.marquettetownship.org)*

*Please note, this is not a Construction Permit. If Zoning Compliance is granted, you will then be required to submit all necessary applications for construction and copies of other required agency permits.*

*A site plan of your own design may be submitted, however the Township has the right to request a copy of a survey or an engineered site plan.*

**Office Use**

Review Comments / Conditions of Approval:

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**Public Works Department**

*Additional Permits / Fees Required*

- Water Connection / Construction Permit
- Sewer Connection / Construction Permit
- Plumbing Permit (Mqt. County Building Codes)
- Electrical Permit (Mqt. County Building Codes)
- Right-of-way Permit
- Other (list)

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Public Works Notes:

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**Planning / Zoning Department(s)**

*Additional Permits / Fees Required*

- New Business License
- Sign Permit
- Site Plan Review Application
- Grading Permit
- Zoning Board of Appeals Application
- Other (list)

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Planning / Zoning Notes:

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**Fire Department**

*Additional Permits / Fees Required*

- Fire Suppression/Detectors & Special Haz. Permit
- Chemical Survey
- Outdoor Wood Furnace
- KNOX Box form
- Other (list)

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Fire Department Notes:

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Approved <input type="checkbox"/> Initials: _____	Denied <input type="checkbox"/> Initials: _____
Denial Comments: _____	
_____	
_____	
_____	

Planning / Zoning  
Signature \_\_\_\_\_

Date \_\_\_\_\_