

**Charter Township of Marquette  
Marquette Township Board – Regular Meeting  
Tuesday, June 3, 2014 at 7:00 P.M  
Marquette Township Community Center**

CALL MEETING TO ORDER:

The meeting was called to order by Supervisor Liimatta at 7:03 p.m.

ROLL CALL:

Members present: Dennis Liimatta, Supervisor  
Randy Ritari, Clerk  
Ernest Johnson, Treasurer  
Dianna Truscott, Trustee  
Pete LaRue, Trustee  
Lyn Durant, Trustee  
Danny Pompo, Trustee

Staff present: Randy Girard, Township Manager  
Kirk Page, Superintendent of Public Works

Committee

Members present: John Markes, Zoning Board of Appeals  
Mike Springer, Recreation Committee  
Dave Wiegand, Planning Commission, Recreation, and Roads  
Committee

APPROVAL OF CONSENT AGENDA:

CONSENT AGENDA:

- A. Approval of Prior Meeting Minutes of May 20, 2014
- B. Received Committee/Other Reports
  - 1. Planning Committee Report from Liaison
  - 2. Recreation Committee Report from Liaison, Agenda for June 3, 2014 Special Meeting
  - 3. Roads Committee Report from Liaison, Draft Minutes from May 6, 2014, and Agenda for June 3, 2014
  - 4. Fire Department Officer's Minutes – Draft May 5, 2014
  - 5. Fire Department Minutes – Draft May 12, 2014
  - 6. IOHRA Minutes from April 23, 2014, Agenda for May 28, 2014, and Financials
- C. Correspondence/Information Not Requiring Board Actions
  - 1. Brochure for MTA on the Road 2014 Regional Meetings
- D. Bills Payable

1. Checks 150126 to 150168 in the amount of \$104,321.04.  
Note the Voided Checks

E. Financial Statements

1. April 2014 Financial Statements
2. April 2014 Treasurer's Report

**MOTION: To approve the consent agenda as presented.**

**Motion – Trustee Durant**

**Second – Clerk Ritari**

**Ayes - 7**

**Nays - 0**

**Carried**

APPROVAL OF AGENDA:

Clerk Ritari, commented that he has a conflict of interest pursuant to the adopted Board Code of Conduct on agenda item under Unfinished Business: 9.A. Consider Appointments to Committee Vacancies and Supervisor Liimatta commented that Trustee Truscott should also consider conflict of interest as her dad was a candidate for vacancy of the Zoning Board of Appeals also.

**MOTION: To excuse Clerk Ritari and Trustee Truscott from voting on agenda item under Unfinished Business: 9.A. Consider Appointments to Committee Vacancies due to conflict of interest.**

**Motion – Treasurer Johnson**

**Second – Trustee Durant**

**Ayes - 7**

**Nays - 0**

**Carried**

**MOTION: To approve the agenda as presented.**

**Motion – Clerk Ritari**

**Second – Trustee LaRue**

**Ayes - 7**

**Nays - 0**

**Carried**

PUBLIC COMMENT:

Mike Springer, 206 Eagles Nest Rd., gave a brief presentation on Nationals Trails Day at Schwemwood Park and the Iron Range Roll on June 7<sup>th</sup>.

Larry Gilbertson, 2612 Moran St., commented about some drainage issues due to a plugged culvert and wanted the township to address the problem since the county says it's not their problem.

David Wiegand, 350 Brookton Rd., rescheduled this month's Recreation Committee meeting to June 10<sup>th</sup>, due to a lack of a quorum.

Jim Clark, Manager of Cornerstone Development, would like to reserve time on agenda items 9B, 9D, 10B, and 10C.

**BOARD MEMBER COMMENT:**

Treasurer Johnson, would like to see more information in the board packet from the Library for the amount of money we pay them in millage each year. Also, the Township Audit was unacceptable to him because it was late getting to us.

Trustee LaRue, commented about getting language for a proposed roads millage for the November ballot.

Trustee Durant, commented that there was no Planning Commission Meeting last time due to lack of agenda items and gave a recap of the meeting before that. Also, she commented about how the Township supports the Library, but we need a way to look at restructuring the funding mechanism with the Library Board in the future.

**FORUM DISCUSSION (Thirty minutes maximum, no formal actions)**

Discussion of Board Policies and Procedures

Supervisor Liimatta, recommended a (3) three-person committee from the Board to go through and develop the updated Board Policy Manual.

Supervisor Liimatta declared the Forum Discussion closed.

**MOTION: To appoint the Supervisor, Clerk, and Treasurer to the Board Policies and Procedures Committee charged with creating a new Board Policies and Procedures Manual.**

**Motion – Trustee Pompo**

**Second – Trustee LaRue**

**Ayes - 7**

**Nays - 0**

**Carried**

**UNFINISHED BUSINESS:**

Consider Appointments to Committee Vacancies

(Clerk Ritari and Trustee Truscott are excused from voting on this agenda item.)

**MOTION: To appoint Clerk Ritari to the Zoning Board of Appeals, and appoint William Truscott as an alternate member of the Zoning Board of Appeals with a (3) three year term expiring December 2016.**

**Motion – Trustee Durant**

**Second – Trustee Pompo**

**Ayes - 5**

**Nays – 0**

**Abstentions – 2**

**(Clerk Ritari, Trustee Truscott)**

**Carried**

Construction Update

Jim Clark, Manager of Cornerstone Development, gave a brief update on the Public Works Facility construction progress.

Consider Road Committee Recommendation for Road Crack Sealing

Dave Wiegand, Roads Committee, answered some questions in regards to the Road Crack Sealing from the Township Board.

**MOTION: To move forward with the Crack Sealing not to exceed \$50,000.00 from the General Fund for Commerce Drive from the US41 intersection to the Wright Street intersection.**

**Motion – Trustee LaRue**

**Second – Trustee Truscott**

**Ayes - 7**

**Nays - 0**

**Carried**

Consider Township Hall Property Acquisition and Parking Lot Expansion

**MOTION: To approve the purchase agreement authorizing the property acquisition for the Township Hall Parking lot expansion and authorize the Supervisor and Clerk to sign the purchase agreement and the financial documents.**

**Motion – Trustee LaRue**

**Second – Trustee Durant**

**Ayes - 7**

**Nays - 0**

**Carried**

Consider Erie Avenue Abandonment – 2<sup>nd</sup> Resolution

**RESOLUTION OF ABANDONMENT**

**WHEREAS**, in action taken on August 8, 2012, the Charter Township of Marquette Board of Trustees, having directed staff to undertake measures to effectuate the abandonment of a one block section of Erie Avenue located between Summit Street on the north and Cherry Street on the south, all within the Plat of Trowbridge Park Subdivision No. 6, situated in Township 48 North (T48N), Range 25 West (R25W), Section 16; and

**WHEREAS**, a petition having been submitted to the Board of Road Commissioners of Marquette County, Michigan, requesting such abandonment; and

**WHEREAS**, the Board of Road Commissioners of Marquette County, Michigan, having duly adopted a Resolution of Abandonment on March 18, 2013, and having recorded said Resolution at Marquette County Register of Deeds, Document No. 2013R-0386;

**THEREFORE BE IT RESOLVED**, that to the extent that additional action by this body is deemed necessary pursuant to those sections of the Land Division Act governing the amendment of plats, being MCL 560.221, et seq., the Charter Township of Marquette Board of Trustees hereby makes and otherwise reaffirms the determination to abandon the one block section of Erie Avenue located between Summit Street on the north and

Cherry Street on the south, all within the Plat of Trowbridge Park Subdivision No. 6, situated in Township 48 North (T48N), Range 25 West (R25W), Section 16, Township of Marquette, County of Marquette, and State of Michigan, and that such abandonment is in the best interest of the public health, safety and welfare.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Certification

I hereby certify that the above is true and correct copy of the Resolution adopted by roll call vote at the June 3, 2014 regular meeting of the Marquette Charter Township Board of Trustees.

\_\_\_\_\_  
Randy J. Ritari, Clerk

**MOTION: To approve the Erie Avenue Abandonment – 2<sup>nd</sup> action on the Resolution.**

**Motion – Clerk Ritari  
Second – Trustee LaRue**

**Roll Call Vote:  
Supervisor Liimatta-Aye  
Clerk Ritari-Aye  
Treasurer Johnson-Aye  
Trustee Durant-Aye  
Trustee Truscott-Aye  
Trustee Pompo-Aye  
Trustee LaRue-Aye  
Carried (7-0)**

NEW BUSINESS:

Consider Award of Trowbridge Park Phase Two Low Pressure Force main Sewer Extension Project  
(Background Memo from Superintendent Page)

**MOTION: To award the bid of the Trowbridge Park Phase Two Low Pressure Force main Sewer Extension Project to Oberstar Inc. as the lowest qualified bidder not to exceed \$217,772.00.**

**Motion – Trustee LaRue  
Second – Clerk Ritari**

**Ayes - 7  
Nays - 0  
Carried**

Consider Public Works Center DDR - PWB #2  
(Background Memo from Jim Clark – Manager of Cornerstone Development)

**MOTION: To approve Pubic Works Center DDR – PWB#2 not to exceed \$5,040.92.**

**Motion – Trustee Durant**

**Second – Trustee LaRue**

**Ayes - 7**

**Nays - 0**

**Carried**

Consider Progress Billing #18 (Public Works #7)

**MOTION: To approve Progress Billing #18 for the amount not to exceed \$213,101.52 to Cornerstone Development.**

**Motion – Trustee LaRue**

**Second – Clerk Ritari**

**Ayes - 7**

**Nays - 0**

**Carried**

Consider Northern Michigan Public Service Academy Annual Dues

**MOTION: To approve Northern Michigan Public Service Academy Annual Dues not to exceed \$270.00.**

**Motion – Trustee LaRue**

**Second – Treasurer Johnson**

**Ayes - 7**

**Nays - 0**

**Carried**

Consider Payment of MTA Dues

**MOTION: To approve MTA Dues not to exceed \$4,051.20.**

**Motion – Treasurer Johnson**

**Second – Trustee LaRue**

**Ayes - 7**

**Nays - 0**

**Carried**

Consider Purchase of Two Replacement Vehicles for Public Works (Already Budgeted)  
(Background Memo from Superintendent Page)

**MOTION: To approve purchase of Two Replacement Public Works Vehicles from Fox Motors of Marquette not to exceed \$53,496.39.**

**Motion – Clerk Ritari**

**Second – Trustee Durant**

**Ayes - 7**

**Nays - 0**

**Carried**

Manager's Report

Manager Girard, presented his written report to the board, which covered the Winter Freeze, Tax Tribunal Challenge/Response, North Star Academy Graduation, Winter Sand Removal and Zoning Board of Appeal Update.

**MOTION: To direct staff to get the Werner St., the U.S. 41/M28 pedestrian crossing, and County Rd 492 Pedestrian Pathways swept not to exceed \$2000.00.**

**Motion – Clerk Ritari**

**Second – Trustee LaRue**

**Ayes - 7**

**Nays - 0**

**Carried**

**PUBLIC COMMENT:**

None

**ADDITIONAL COMMENTS FROM BOARD MEMBERS:**

Trustee LaRue, commented about positive comments he has received about the Community Center and gave a brief listing of upcoming events in the township.

Clerk Ritari, commented about the Township Audit and that all the timelines have been met. The Township Board is not involved in the Audit as it is Independent Audit by an outside firm of the Township, and the Board can ask the Auditing firm questions by contacting them.

Supervisor Liimatta, commented on the passing of Buck Buchanan over the past weekend, Buck was big contributor to Guts Frisbee and helped the Girls Fast Pitch Program in the local area and will be missed by all.

**ADJOURNMENT:**

**MOTION: To adjourn the meeting at 9:30 p.m.**

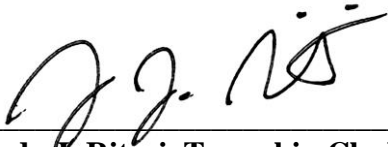
**Motion – Trustee Durant**

**Second – Trustee LaRue**

**Ayes - 7**

**Nays - 0**

**Carried**



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**Randy S. Ritari, Township Clerk**

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**Dennis R. Liimatta, Township Supervisor**