

**Charter Township of Marquette  
Marquette Township Board – Regular Meeting  
Tuesday, January 21, 2020 at 6:30 P.M.  
Marquette Township Community Center**

**CALL MEETING TO ORDER:**

The meeting was called to order by Supervisor Durant at 6:34 p.m.

**ROLL CALL:**

Members present:     Lyn Durant, Supervisor  
                              Randy Ritari, Clerk  
                              Ernest Johnson, Treasurer  
                              Dave Wiegand, Trustee  
                              Dan Everson, Trustee  
                              John Markes, Trustee  
                              Pete LaRue, Trustee

Staff present:         Randy Girard, Township Manager  
                              Roger Zappa, Township Attorney  
                              Jon Kangas, Superintendent of Public Works  
                              Dan Shanahan, Township Fire Chief

**Committee**

Members Present:     None

**PUBLIC COMMENT:** None

**BOARD MEMBER COMMENT IN RESPONSE TO PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- A. Approval of Special Meeting Minutes of January 03, 2020; Regular and Closed Session Meeting Minutes of January 07, 2020; Special Board Meeting Minutes of January 09, 2020; and Work Session Minutes of January 15, 2020
- B. Bills Payable
  - 1. Checks 158901 to 158965 in the amount of \$199,466.98.
- C. Received Committee and Other Reports
  - 1. Sheriff's Department Activity Report – December 2019
  - 2. Fire Department Activity Report – December 2019
  - 3. Marquette Area Wastewater Treatment Facility Advisory Board Meeting Minutes of December 19, 2019
- D. Financials

1. Budget Amendment No. 2020-01

*Budget Amendment No. 2020-01  
January 21, 2020*

**CHARTER TOWNSHIP OF MARQUETTE  
FY 2020 BUDGET RESOLUTION**

**WHEREAS**, it is the responsibility of the Marquette Township Board to establish General and Special Appropriations Acts for the purpose of budgeting Township finances in a manner which does not allow expenditure, including any accrued deficits, to exceed revenues, including any available unappropriated surpluses, and,

**WHEREAS**, the Marquette Township Board recognizes that unforeseen activities may require amendments to these Appropriations Acts, such amendments shall be made by either formal resolution of the Marquette Township Board; or, by a ten percent (10%) of budget center contingency transfer authorized by the Township Manager, in such a manner so as not to allow the total expenditures, including accrued deficits, to exceed revenues and unappropriated surpluses; and,

**WHEREAS**, the Marquette Township Appropriations Acts for 2020 do not permit deviations which cause expenditures for any activity to exceed budgeted amounts without amendment to the Act by the Marquette Township Board or the aforementioned contingency transfer; and,

**WHEREAS**, the Marquette Township Board has duly reviewed the budgets for the General Appropriations Act and the Special Appropriations Act, both Acts include all funds of the Charter Township of Marquette, at public hearings of the Marquette Township Board,

**THEREFORE, BE IT RESOLVED**, that the Marquette Township Board hereby amends the Appropriations Acts for 2019 in accordance with budgetary information presented to this Board and the limitations defined within this Resolution.

	<b>Current Budget</b>	<b>Amended Budget</b>	<b>Change</b>
<b>General Fund</b>			
Expenditures			
General Services Administration	126,533	138,533	12,000
Fund Balance	687,205	675,205	(12,000)

2. Preliminary Financial Statement Highlights – December 2019

E. Correspondence not Requiring Board Action

1. Charter Communications Regarding Channel Lineup
2. Wisconsin Electric Power Co. Regarding Host Payment
3. United States Census 2020 Flyer

**MOTION: To approve the Consent Agenda as presented.**

**Motion – Treasurer Johnson**

**Second – Trustee Markes**

**Roll Call Vote:**

**Supervisor Durant-Aye**

**Clerk Ritari - Aye**

**Treasurer Johnson-Aye**

**Trustee Markes-Aye**

**Trustee Wiegand- Aye**

**Trustee Everson- Aye**

**Trustee LaRue - Aye**

**Carried (7-0)**

APPROVAL OF THE AGENDA:

**MOTION: To approve the Agenda as presented.**

**Motion – Clerk Ritari**

**Second – Treasurer Johnson**

**Ayes - 7**

**Nays - 0**

**Carried**

**BOARD EDUCATION/PRIVILEGED COMMENT:**

**A. Staff Reports**

1. Fire Department – Chief Shanahan gave a brief report.
2. Public Works – Superintendent Kangas gave a brief presentation on the Marquette Area Wastewater Facility.
3. Assessing – AMR Resolutions later in the Agenda.
4. Attorney Report – Attorney Zappa gave a brief report.

**COMMUNITY LINKAGE:**

Supervisor Durant, commented about the Marquette Township Business Association wanting to meet with the Township Board on the following dates: Noon on May 17, 2020 and November 17, 2020 for informational exchange purposes at Noon and both dates at the Township Hall.

**ASSURANCE OF ORGANIZATIONAL PERFORMANCE:**

**Board - Committee Updates**

Trustee Wiegand, gave a brief report from the Planning Commission and the Roads Committee.

Trustee LaRue, gave a brief report from the Events Committee.

**DRAFT Committee Reports**

1. Iron Ore Heritage Recreation Authority Board Meeting Agenda for January 22, 2020 and Minutes of December 18, 2019
2. Fire Department Business Meeting Minutes of December 16, 2019
3. Fire Department Officer's Meeting Minutes of December 16, 2019

**POLICY DISCUSSION, CONSIDERATION AND DEVELOPMENT:**

**Consider Lions Field – Conceptual Ice Rink Roof Recommendation**  
(Background Information from Planner McCarthy)

Informational for the Board

**Consider Planning Commission Meeting Audio Recommendation**  
(Background Information from Planner McCarthy)

**MOTION: To place Planning Commission meeting audio on the Marquette Township YouTube channel, and to have the ability to request certain meetings be video recorded and placed on the YouTube channel, at the discretion of the Planning Commission Chairperson.**

**Motion – Clerk Ritari**

**Second – Trustee Markes**

**Ayes - 7**

**Nays - 0**

**Carried**

Consider Fire/Rescue Department 2020 Officer Recommendations  
(Background from Chief Shanahan)

**MOTION: To approve the recommendation from the Fire Chief/Township Manager for the 2020 Fire/Rescue Officers.**

**Motion – Trustee Markes**

**Second – Trustee LaRue**

**Ayes - 7**

**Nays - 0**

**Carried**

Consider AMAR Resolutions  
(Background from Assessor Ranta)

Poverty Appeals

**CHARTER TOWNSHIP OF MARQUETTE  
TOWNSHIP BOARD RESOLUTION REGARDING POVERTY APPEALS**

**Whereas** P.A. 390 of 1994, which amended Section 7u of Act 206 of the Public Acts of 1893, as amended by Act 313 of the Public Acts of 1993, being Section 211.7u of the Michigan Compiled Laws, requires the governing body of the assessing unit to determine and make available to the public the policy and guidelines for the granting of poverty exemptions under MCL 211.70;

**Now, therefore be it resolved**, that to be eligible for a poverty exemption pursuant to MCL 211.7u in the Charter Township of Marquette, a person must be the owner and must occupy the property as a homestead, as defined, for which the exemption is requested; file a completed and notarized application; file copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit forms and/or Statement of benefits Paid from Michigan Department of Social Services or Social Security Administration; meet local (Charter Township of Marquette) poverty income standards;

**Be it further resolved**, that the applicant must have an annual adjusted income less than the Federal Income guidelines that are adopted by the State Tax Commission annually;

**Be it further resolved**, that the applicant must have an annual taxable and/or non-taxable dividend income less than \$3,000;

**Be it further resolved**, that the applicant's asset level, excluding the homestead, may not exceed \$50,000;

**Be it further resolved**, that the applicant may not have ownership interest in any real estate other than the homestead;

**Be it further resolved**, that a poverty exemption may be granted for only one year (1 year) at a time;

**Be it further resolved**, that the board of review shall request identification of the applicant and/or proof of ownership of the homestead under consideration for poverty exemption request;

**Be it further resolved**, that the completed poverty exemption application must be filed after January 1, but before the day prior to the last day of the board of review in the year for which exemption is sought;

**Be it further resolved**, that the board of review shall administer an oath wherein the applicant testifies as to the accuracy of the information provided;

**Be it further resolved**, that the board of review may deviate from the established policy and guidelines only for substantial and compelling reasons. The applicant will be notified, in writing, the reasons for deviating from the policy and guidelines for poverty exemption;

**Be it further resolved**, that to conform to the provisions of P.A. 390 of 1994, this resolution is hereby given immediate effect.

**MOTION: To approve the AMAR Poverty Appeals Resolution.**

**Motion – Clerk Ritari**

**Second – Trustee Markes**

**Roll Call Vote:**

**Supervisor Durant-Aye**

**Clerk Ritari - Aye**

**Treasurer Johnson-Aye**

**Trustee Markes-Aye**

**Trustee Wiegand- Aye**

**Trustee Everson- Aye**

**Trustee LaRue - Aye**

**Carried (7-0)**

**PRE Interest Denial Distribution Policy**

**Marquette Charter Township, Marquette County – PRE Interest Denial Distribution Policy**

January 21, 2020

1. Primary Residency Exemptions (PRE) are authorized under The General Property Tax Act 206 of 1893; specifically MCL 211.7cc. With certain limitations, Taxpayer’s primary residence is exempt from paying School Operating millage and any associated interest and penalties. Approvals and denials are handled on a parcel by parcel basis through the Marquette Charter Township Assessor’s office.
2. If determined appropriate by the Marquette Charter Township Assessor, Michigan Department of Treasury, County Equalization Director, or County Treasurer, a PRE denial can be issued for the current tax yeas, as well as up to 3 prior tax years. A denial will add school operating millage as well as any associated interest and penalties to the tax roll, for the tax year in which it is denied.
3. Current year taxes are billed 7/1/ and 12/1. They are collected through 2/28 by Marquette Charter Township.
4. In the event of a denial of current year taxes, Marquette Charter Township will add School Operating millage back to the tax roll and pursue collection of the taxes, as well as any associated interest and penalties.
5. As outlined in the General Property Tax Act 206 Or 1893, subsection 25, interest rate of 1.25% per month or fraction of a month and distribution as follows:
  - a. If the Assessor of the local tax collecting unit denies the exemption; 70% to the local tax collecting unit, 10% to the department of treasury, and 20% to the county in which the property is located.
  - b. If the Michigan Department of Treasury denies the exemption; 20% to the local tax collecting unit, 70% to the department of treasury, and 10% to the county in which the property is located.
  - c. If the County Treasurer or their designee or the county equalization director or their designee denies the exemption; 20% to the local tax collecting until, 10% to the department of treasury, and 70% to the county in which the property is located.

- 6. If Marquette Charter Township successfully collects the interest and penalties associated with the denial, these amounts are forward to applicable taxing units through the approved distribution policy.
- 7. If any portion of the taxes, interest, and penalties associated with the denial remain unpaid after 3/1, they are turned over to, and become the responsibility of, Marquette County.
- 8. Any prior year denials, as well as associated interest and penalties, will be billed and collected by Marquette County in accordance with their policies as authorized by MCL 211.7cc, and are not considered the responsibility of Marquette Charter Township.
- 9. For questions or comments regarding Denials please contact:

Dulcee Ranta, MMAO  
dulceeranta@marquettetownship.org  
906-228-6220 ext 107

**MOTION: To approve the AMAR PRE Interest Denial Distribution Policy.**

**Motion – Treasurer Johnson**

**Second – Clerk Ritari**

**Roll Call Vote:**

**Supervisor Durant-Aye**

**Clerk Ritari - Aye**

**Treasurer Johnson-Aye**

**Trustee Markes-Aye**

**Trustee Wiegand- Aye**

**Trustee Everson- Aye**

**Trustee LaRue - Aye**

**Carried (7-0)**

Waiver of Penalty and Interest for Untimely Filed Property Transfer

**RESOLUTION FOR WAIVER OF PENALTY AND INTEREST FOR UNTIMELY FILED PROPERTY TRANSFER AFFIDAVITS**

*Whereas*, Under PA206 of 1893, The governing body of a local tax collecting unit may waive, by resolution, the penalty levied under subsection (1)(c) or (d) (MCL 211.7b);

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that pursuant to PA206 of 1893, The Charter Township of Marquette, Marquette County authorizes the Supervisor or their designee to waive the collection of penalty and interest for untimely filed property transfer affidavits. The forgoing resolution offered by Township Board Member \_\_\_\_\_and

supported by Township Board Member \_\_\_\_\_.

Upon roll call vote, the following voted:

“Aye”: \_\_\_\_\_

“Nay”: \_\_\_\_\_

The Township Clerk declared the resolution \_\_\_\_\_.

\_\_\_\_\_  
Randy Ritari Clerk

\_\_\_\_\_  
Date

**MOTION: To approve the AMAR Waiver of Penalty and Interest for Untimely Filed Property Transfer.**

**Motion – Clerk Ritari**  
**Second – Trustee Markes**

**Roll Call Vote:**

**Supervisor Durant-Aye**  
**Clerk Ritari - Aye**  
**Treasurer Johnson-Aye**  
**Trustee Markes-Aye**  
**Trustee Wiegand- Aye**  
**Trustee Everson- Aye**  
**Trustee LaRue - Aye**

**Carried (7-0)**

Consider Scheduling Work Session for 2020 Strategic Planning

**MOTION: To schedule a Work Session for the purpose of Strategic Planning on Friday, January 31, 2020 at 2:00 p.m.**

**Motion – Clerk Ritari**  
**Second – Trustee Everson**

**Ayes - 7**

**Nays - 0**

**Carried**

Consider Request for Proposals for IT Services

**MOTION: To direct the Township Manager to create a Request for Proposals (RFP) for IT Services for Marquette Township and to advertise.**

**Motion – Trustee Wiegand**  
**Second – Clerk Ritari**

**Ayes - 7**

**Nays - 0**

**Carried**

PUBLIC COMMENT: None

MEETING WRAP-UP:

Announcements:

Clerk Ritari, gave some upcoming election information.

Manager’s Report

Manager Girard, presented his written report which included information on Roundabouts, Community Events Committee, Ice Rink, US41/M-28 Corridor Committee, and Zoning Board of Appeals.

Review of Motions Passed & Assignments, if any

Clerk Ritari, reviewed all motions from the meeting and any action items that needed to be done.

Items for Future Agenda (Contributions from Board, deferred items, items planned for future meetings scheduled for February)

Board Member Comment

Clerk Ritari, commented that we get free space on You Tube for our videos at this time, however there could be a fee in the future.

**MOTION: To adjourn the meeting.**  
**Motion – Clerk Ritari**  
**Second – Trustee Everson**

**Ayes - 7**

**Nays - 0**

**Carried**

Supervisor Durant declared the meeting adjourned at 8:01 p.m.

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**Randy J. Ritari, Township Clerk**

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**Lyn J. Durant, Township Supervisor**