

**Charter Township of Marquette  
Marquette Township Board – Regular Meeting  
Tuesday, July 17, 2018 at 6:30 P.M.  
Marquette Township Community Center**

**CALL MEETING TO ORDER:**

The meeting was called to order by Supervisor Durant at 6:30 p.m.

**ROLL CALL:**

Members present:     Lyn Durant, Supervisor  
                              Randy Ritari, Clerk  
                              Ernest Johnson, Treasurer  
                              John Markes, Trustee  
                              Dan Everson, Trustee  
                              Dave Wiegand, Trustee  
                              Pete LaRue, Trustee

Staff present:         Randy Girard, Township Manager  
                              Roger Zappa, Township Attorney  
                              Rob Cochran, Township Fire Inspector  
                              Dan Shanahan, Asst. Township Fire Chief

Committee members  
present:                Mike Springer, Planning, Recreation, and Roads Committee

**PUBLIC COMMENT:**

Mike Springer, gave a brief presentation about the swing set put in at Lions Field and thanked all the various groups and volunteers.

**BOARD MEMBER COMMENT IN RESPONSE TO PUBLIC COMMENT:** None

**APPROVAL OF THE CONSENT AGENDA:**

- A. Approval of Regular Meeting Minutes of July 3, 2018 and Closed Session Minutes of July 3, 2018
- B. Bills Payable
  - 1. Checks 156695 to 156752 in the amount of \$138,607.01
- C. Received committee reports and other reports

1. Marquette Election Committee DRAFT Minutes of July 3, 2018
  2. Sheriff's Activity Report – June 2018
  3. Water Production Report – June 2018
  4. Supervisor's Report with MCSWMA Balance Sheet
- D. Financials
1. Financial Statement – June 2018
- E. Correspondence not Requiring Board Action
1. Qualifying Statement – State of Michigan

**MOTION: To approve the Consent Agenda as presented.**

**Motion – Clerk Ritari**

**Second – Trustee Markes**

**Ayes - 7**

**Nays - 0**

**Carried**

**APPROVAL OF THE REGULAR AGENDA:**

Clerk Ritari, added under Policy Discussion, Consideration and Development – 30 Acre Parcel Purchase on Well Road Memo.

**MOTION: To approve the Regular Agenda as amended.**

**Motion – Treasurer Johnson**

**Second – Trustee LaRue**

**Ayes - 7**

**Nays - 0**

**Carried**

**BOARD EDUCATION/PRIVILEGED COMMENT:**

**Staff Reports:**

Fire Department – Asst. Chief Dan Shanahan and Fire Inspector Rob Cochran gave a brief Fire Department update.

Public Works – none

Assessing – none

Attorney Report – Attorney Zappa gave a brief report.

**COMMUNITY LINKAGE:**

Sheriff Greg Zyburt, gave a brief update on the cost saving measures implemented for the Township.

**POLICY DISCUSSION, CONSIDERATION AND DEVELOPMENT:**

Consider Manager’s Performance Evaluation – Informational for the Board  
(Background Information from Clerk Ritari)

Consider Fire Department Apparatus Ballot Proposal  
(Background Information from Clerk Ritari)

<p style="text-align: center;"><b>MARQUETTE CHARTER TOWNSHIP RESOLUTION TO APPROVE FIRE TRUCK AND APPARATUS REPLACEMENT MILLAGE PROPOSAL</b></p>
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At a regular meeting of the Board of Trustees of Marquette Charter Township (“Township”), Marquette County, Michigan, held at the Township Hall in said Township on the 17<sup>th</sup> day of July, 2018 at 6:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS, the Charter Township of Marquette operates a fire department for the protection, health, safety, and welfare of its residents and property within Marquette Township;

WHEREAS, the Marquette Township fire department fire trucks and apparatus are aging, such that one or more of the units will need to be replaced in the foreseeable future;

WHEREAS, the Marquette Township Board has determined that the existing special assessment of up to 2.5 mills levied on behalf of the fire department will not generate sufficient revenue to replace aging fire trucks and apparatus;

WHEREAS, the Marquette Township Board desires to levy a 0.6 mill Fire Truck and Apparatus Replacement Millage for six (6) years, 2018 to 2023, inclusive, for the purpose of generating additional revenue to be applied toward the replacement of aging fire trucks and apparatus;

WHEREAS, the Marquette Township Board has determined that placing the millage request on the ballot at the November 6, 2018 election is in the best interests of the health, safety, and welfare of the Township residents.

THEREFORE, the Marquette Township Board, Marquette County, Michigan, resolves as follows:

1. The Marquette Township Board resolves to present to the electors of Marquette Township at the November 6, 2018 election, a Fire Truck and Apparatus Replacement Millage proposal as set forth in the ballot language attached as Exhibit A.



**MOTION: To approve the Resolution for the Fire Department Apparatus Ballot Proposal.**

**Motion – Trustee Markes**

**Second – Clerk Ritari**

**Roll Call Vote:**

**Supervisor Durant-Aye**

**Clerk Ritari-Aye**

**Treasurer Johnson-Aye**

**Trustee Markes-Aye**

**Trustee Wiegand- Aye**

**Trustee Everson- Aye**

**Trustee LaRue-Aye**

**Carried (7-0)**

Consider Sheriff Funding Ballot Proposal

(Background Information from Clerk Ritari)

<p style="text-align: center;"><b>MARQUETTE CHARTER TOWNSHIP RESOLUTION TO APPROVE SUPPLEMENTAL LAW ENFORCEMENT MILLAGE PROPOSAL</b></p>
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At a regular meeting of the Board of Trustees of Marquette Charter Township (“Township”), Marquette County, Michigan, held at the Township Hall in said Township on the 17<sup>th</sup> day of July, 2018 at 6:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by \_\_\_\_\_ and seconded by

\_\_\_\_\_.

WHEREAS, the Charter Township of Marquette does not operate its own police department but has contracted with the Marquette County Sheriff Department for supplemental law enforcement and road patrol services over and above those basic services otherwise provided by the Marquette County Sheriff Department;

WHEREAS, the Marquette Township Board recently considered reducing the number of supplemental law enforcement hours from 80 hours per week to 60 hours per week in an effort to conserve expenses and maintain a balanced budget;

WHEREAS, Marquette Township residents expressed opposition to reducing supplemental law enforcement and road patrol services within Marquette Township with the Marquette County Sheriff Department;



Exhibit A

**MARQUETTE CHARTER TOWNSHIP**

**SUPPLEMENTAL LAW ENFORCEMENT MILLAGE PROPOSAL**

**NOVEMBER 2018 BALLOT**

Shall the authorized millage for the Charter Township of Marquette be increased by a new millage in an amount not to exceed 0.4 mill (\$0.40 for each \$1000 of taxable property value) for a period of six (6) years from 2018 to 2023, both inclusive, for the purpose of providing partial payment for supplemental law enforcement and patrol coverage within Marquette Township over and above those basic services otherwise provided by the Marquette County Sheriff Department, when the current contract with the Marquette County Sheriff Department expires on December 31, 2018? The estimated revenue the Township will collect in the first year, if the millage is levied, is \$98,547.85.

Yes

No

**MOTION: To approve the Resolution for the Supplemental Law Enforcement Millage Ballot Proposal.**

**Motion – Trustee Markes**

**Second – Trustee LaRue**

**Roll Call Vote:**

**Supervisor Durant-Aye**

**Clerk Ritari-Aye**

**Treasurer Johnson-Aye**

**Trustee Markes-Aye**

**Trustee Wiegand- Aye**

**Trustee Everson- Aye**

**Trustee LaRue-Aye**

**Carried (7-0)**

Policy 3.6 Supervisor’s Role in the Board’s Process (attachment)

(Background Information from Supervisor Durant)

Supervisor Durant, reviewed the Policy with the Board, and no changes were made.

Policy 3.7 Duties of the Elected Department Head Roles (Clerk, Treasurer) (attachments)

(Background Information from Supervisor Durant)

Supervisor Durant, reviewed the Policy with the Board, and the Clerk will track motions by a spreadsheet for the board.

Policy 4.2 Accountability of Township Manager  
(Background Information from Supervisor Durant)  
Informational for the Board

Schedule Work Session for Township Operations Discussion

Deferred to the next meeting.

Consider Supervisor's Appointment of New Fire Chief

**MOTION: To appoint Dan Shanahan as the New Township Fire Chief.**

**Motion – Supervisor Durant**

**Second – Clerk Ritari**

**Roll Call Vote:**

**Supervisor Durant-Aye**

**Clerk Ritari-Aye**

**Treasurer Johnson-Aye**

**Trustee Markes-Aye**

**Trustee Wiegand- Aye**

**Trustee Everson- Aye**

**Trustee LaRue-Nay**

**Carried (6-1)**

Clerk Ritari, swore in Chief Shanahan as the New Fire Chief.

ASSURANCE OF ORGANIZATIONAL PERFORMANCE:

Pulled items from the consent agenda - None

Board – Committee Updates

Trustee Wiegand, gave an update from Planning Commission, and Recreation Committee.

Committee Appointments – None

PUBLIC COMMENT: None

MEETING WRAP-UP:



Announcements

Clerk Ritari, commented about some important election dates coming up.

Manager's Report

Manager Girard, presented a written report to the board which covered DDA Boundary expansion, Camping Ordinance, ORV Ordinance, Office Hours – Memorial Day/Summer, Lions Field Recreation Area, US41/M-28 Corridor Committee, and Zoning Board of Appeals Information.

**MOTION: To waive the Township No Alcohol Policy for Lions Field Recreation Area from Friday, August 3<sup>rd</sup>, 2018 at Noon until Sunday, August 5<sup>th</sup>, 2018 at Noon.**

**Motion – Clerk Ritari**

**Second – Trustee Markes**

**Ayes - 7**

**Nays - 0**

**Carried**

Review of Motions Passed & Assignments, if any

Clerk Ritari, reviewed all motions from the meeting and who is responsible for getting it done and any action items that needed to be done.

Items for Future Agenda (Contributions from Board, deferred items, items planned for future meetings scheduled for August)

Board Member Comment –

Trustee LaRue, commented about the Assessing class he attended, and about the new equipment at Kiddie Park.

Supervisor Durant, congratulated Dan Shanahan on the Chief Appointment and thanked all the volunteers for helping out at the Lions Field Recreation Area.

**CLOSED SESSION:**

**MOTION: To enter into Closed Session “Pursuant to MCL 15.268 (d) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.”**

**Motion – Clerk Ritari**

**Second – Trustee Markes**

**Roll Call Vote:**

**Supervisor Durant-Aye  
Clerk Ritari-Aye  
Treasurer Johnson-Aye  
Trustee Markes-Aye  
Trustee Wiegand- Aye  
Trustee Everson- Aye  
Trustee LaRue-Aye  
Carried (7-0)**

Board entered into Closed Session at 9:08 p.m.

Board returned to Open Session at 9:27 p.m.

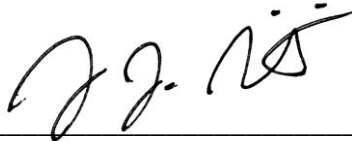
ADJOURMENT:

**MOTION: To adjourn the meeting.  
Motion – Treasurer Johnson  
Second – Trustee Everson**

**Ayes - 7  
Nays - 0**

**Carried**

Supervisor Durant declared the meeting adjourned at 9:28 p.m.



\_\_\_\_\_  
**Randy J. Ritari, Township Clerk**

\_\_\_\_\_  
**Lyn J. Durant, Township Supervisor**